

LOUGHBOROUGH CHAMBER OF TRADE & COMMERCE

Minutes of Executive Committee meeting held on Monday 20th February 2006

In attendance

Adrian McInnes	President	William Davis Ltd
Vicki Brind	Secretary	Carillon Windows
Martin Shannon		Marsh & Moss
Stuart Simpson		Rainbow International
Richard Hornsby		Brian Mee Associates Limited
Paul Hull		PSH Telecom Limited
Stephen Foster		Rent A Washa
Ivor Lovesey		Market Traders Federation
Robert White		R & J Antiques
Philip Collin		Charnwood Funerals
Alvin Bailiss		Zodiac Recruitment
Jim Harkness		Travail Employment Group
Karen Cunningham		Paperweight Gift Shop
David Pagett-Wright		Moss Solicitors
Martin Palmer		HSBC Bank
Peter Sharpe		Honorary Member
Brian McInnes		Astra Zeneca
David Urwin		John German
Lucy Hartshorn		Loughborough Echo

1. Apologies for Absence

Michael Smallman, David Exley, Roy Jessop, Michael Jackson, Alex Reid.

2. Minutes of last meeting and matters arising

The minutes of the last meeting were accepted, there were no matters arising not covered elsewhere within the minutes.

3. Local business issues

Loughborough Parish Green Project

AMcI reported that Phase II was under way with a further grant of £90,000 from the LSEP, which together with the CBC grant gave a budget of £245,000.

Expo Charnwood

The programme of events is being formalised and regular meetings are taking place. The Chamber will be actively involved.

4. Correspondence

AMcI suggested that all correspondence issues were saved until our next meeting in March due to the 84th Annual General Meeting.

5. Sub Committees

1. Charnwood Community Safety Partnership
Phil Collin: Nothing to report
2. CCTV
Alvin Bailiss: Nothing to report.
3. Fairtrade Streeing Group
Martin Shannon: Martin announced that Charnwood were applying for Fairtrade Status. 'Fairtrade Fortnight' is the national campaign to raise awareness of Fairtrade products and how they benefit the third world, this will take place from Monday the 6th – 19th March. An invitation will be circulated to all members on behalf of (CAFF) Charnwood Action For Fairtrade, to attend a drinks reception and talk at Loughborough Town Hall on Wednesday 8th March at 6.30 p.m.
MS/VB to confirm details and organise mailshot. **Action VB**
4. Town Team
David Pagett-Wright reported that the Team supported the full pedestrianisation of the High Street, LCTC confirmed their support for this option.
Proposals for the Inner Relief Road and junction arrangements were also discussed.
5. Local Strategic Partnership (LSP)
Charnwood Together.
It was confirmed that there had been 2 meetings of the committee to discuss the Local Area Agreement.
6. Local Town Centre Partnership
AMcI reported on the proposed Town Centre Partnership and an initial meeting had taken place with the Town Centre Team. Ultimately consideration will be given to a formal B.I.D to improve the town centre in order to help retailers and businesses with the caveat that this will be in addition to the services already provided by the council.

AMcI reported that the next meeting would be held on Tuesday 7th March 2006 and suggested a donation of £500.00 be made on behalf of Loughborough Chamber to kick-start the partnership of Loughborough Chamber and Charnwood, this was agreed by the meeting.

6. Membership

VB reported that although no new applications had been received this month, several applications forms had been issued and remained outstanding. VB to chase.

Action VB

Marketing

AMcI confirmed that along with notice of our AGM, all members had received a form to complete in order to update their names/email/addresses etc...and correspondence details for our web-site. These are to be returned to a.s.a.p. to enable our database to be updated and then added to our web-site.

7. Treasurer's Report

Treasurer Martin Palmer reported that the Chamber currently held £2316.00 in its account subject to aforementioned donation.

8. Events

Summer Ball

VB reported that she had enquired at several venues put forward at last months meeting with regard to our Annual Spring/Summer Ball.

Subject to availability of venue, entertainment and accommodating numbers it was voted by the Executive Committee to host the event at Loughborough University on Saturday 20th May 2006. (Further details will be available shortly) In regard to the band, The Roosters were put forward and this was agreed by the committee.

VB to confirm booking of venue/band etc.... to cancel alternative provisional bookings elsewhere. **Action VB**

Race Evening

VB confirmed that an evening at Leicester Races followed by an Elvis tribute had also been provisionally booked for Thursday 29th June 2006 (Details to follow)

Golf Day

Loughborough Chamber is to host a Golf Day at Longcliffe Golf Club on Monday 4th September 2006.

Annual Cocktail Party

VB reported that once again we hope to hold our Annual Cocktail Party at The Priory, Nanpantan Road, Loughborough on Wednesday 20th September 2006.

Forthcoming monthly Executive Committee Meetings

20 th March	-	Ramada Hotel, Loughborough
	-	Ramada Hotel Loughborough

9. Any other business

10. Date of Next Meeting

Monday 20th March 2006 @ 6.00 p.m. - Ramada, Loughborough.