

LOUGHBOROUGH CHAMBER OF TRADE & COMMERCE

Minutes of Executive Committee meeting held on Monday 16th April 2007

In attendance

Brian McInnes	President	AstraZeneca
Carla MacTavish	Secretary	AstraZeneca
Adrian McInnes	Vice President	William Davis
Gareth Bowen	Treasurer	HSBC
Michael Smallman		Del Rosa Developments Ltd
Robert White		R&J Antiques
Roy Jessop		Jessops
Stuart Simpson		Rainbow International Leicester
Maggie Robinson		M Powered Coaching
Stephen Foster		Rent A Washa
Tony Simons		Market Traders Association
Ivor Lovesey		Market Traders Association
Alvin Bailiss		Zodiac Recruitment

1. Apologies for Absence

David Paget-Wright, Karen Cunnington, Vicky Brind, Martin Shannon, Jim Harkness, Dick Hornsby, Alex Reid and Philip Collins.

2. Minutes of last meeting and matters arising

The minutes of the last meeting 19/03/07 were accepted as a true record.

3. Local issues

Audience with Nicky Morgan: Brian McInnes, Mick Smallman, David Urwin, and David Paget-Wright attended the lunch with Nicky Morgan. Mick advised the members that Nicky was very positive and enthusiastic, aware of local issues and keen to make a difference. Adrian McInnes mentioned the Conservative Party 'In Touch' leaflet supports pay on exit car parking.

4. Correspondence

The correspondence sent to the Chamber this month included:

- Max Boden - BCC Policy Bulletin issue 3
- LEC – Innovation Express Contributions
- Max Boden - emda Business Support Brochure
- Invitation to Creating the Innovators
- LEC – Launch of New LEC Web Site
- Max Boden – Changes to the Small Business Service

All correspondence received was forwarded to the members. For further information please contact secretary@loughboroughchamber.co.uk

6. Sub Committees

- i) Charnwood Community Safety Partnership
There was nothing to report.
- ii) CCTV
Alvin Bailiss announced 24/7 monitoring would begin sometime around May to June.
- iii) Fair-trade Steering Group
There was nothing to report.
- iv) Town Team
Mick Smallman advised the draft brochure would be reviewed at the next meeting on the 9th May. MS is not able to make the meeting and requested representation from another member as discussions will include Town development over the next fifteen years and strategic planning. Brian McInnes to check availability.

Action BMc

- v) Local Strategic Partnership (LSP)
There have been no meetings in the interim period. The next meeting will take place in June. Brian McInnes will take representation over from Adrian McInnes.
- vi) Loughborough Town Centre Partnership
Adrian McInnes informed members that the Loughborough Town Centre Partnership would be launched on the 16th May at the Victoria Rooms in Loughborough Town Hall. Approximately three hundred and fifty local businesses will receive invitations to attend the launch. Adrian McInnes is the Chair. Alvin Bayliss expressed surprise that this was a separate action group, it was pointed out that this had been discussed extensively over the past 18 months.

AMc proposed a reciprocal concession could be offered to people who join both the LCTC and LTCP. MS Proposed for the first year, a reciprocal discount of £25 for dual members is offered. BMc, GB, RW, SS, MR, SF, TS and IL agreed with the proposal. AMc, AB and RJ abstained from voting.

AMc proposed for the second and subsequent years a £10 reciprocal discount be offered. BMc, GB, RW, SS, MR, SF, TS and IL agreed with the proposal. AMc, AB and RJ abstained from voting.
- vii) East Midlands Airport Consultative Committee
There was nothing to report.

7. Membership

No new members this month.

8. Marketing

CMc advised a meeting has been organised for Brian McInnes, Adrian McInnes, David Paget-Wright and Tim Rodgers to discuss the LCTC website on the 26th April. Feedback will be given at the next Executive Committee meeting.

9. Treasurer's Report

Gareth Bowen advised members it is time to send out the membership renewals. GB and CMc to meet and produce the renewal letters.

Action CMc/GB

GB raised the issue of the Presidents Chain and insurance, currently insurance is paid by the President of the Chamber whilst he carries out his Presidency. The members agreed that this may not be appropriate and perhaps the Chamber should take on the responsibility. Mick Smallman proposed that a valuation and insurance quotes be undertaken. This was agreed with the members. BMc and GB to investigate further before the next meeting.

Action BMc/GB

10. Events

Mick Smallman reported the Events Committee met last week and produced a programme of proposed events for this year as detailed below:

Late June	-	Golf Day
July/August	-	BBQ – Zodiac Recruitment to sponsor music
September	-	Race Day at Southwell or Uttoxeter
September	-	Cocktail Evening at the Ramada Jarvis
October	-	Skittles at the Beacon Pub
17 th November	-	Presidents Dinner Dance at the Carillion Rooms
December	-	Executive Christmas Dinner at the Print Rooms
TBA	-	Dinner on the Great Central Railway
TBA	-	Networking Event

CMc to send proposed list of events to all members of the LCTC for agreement.

CMc to liaise with BMc and AMc and agree a date for the Cocktail Evening in September.

Action CMc/BMc/AMc

AB and MS to set a date for the BBQ.

Action AB/MS

If you have any comments or queries regarding the above programme please email secretary@loughboroughchamber.co.uk

BMc thanked the committee and Pat Brookes from Zodiac for their contribution.

Forthcoming Executive Committee meetings:

Monday 21 st May	-	Ramada Hotel (Loughborough)
Monday 18 th June	-	Ramada Hotel (Loughborough)
Monday 16 th July	-	Ramada Hotel (Loughborough)

11. LCTC Executive Ways of Working

BMc led a discussion around objectives and ways of working that would best support our members. Members suggested ways of increasing membership and possible event ideas to engage the whole of the membership.

Please see attached document:



LCTC
bjectives.190307.ppt

12. Any Other Business

AMc recommended that members attend the 'Leicestershire Day - Our Future is Your Business' taking place on Tuesday 15th May 2007 at the Marriott Hotel in Leicester. Please see attached document for further details:



Leicestershire Day
May 2007.pdf...

13. Meeting Round Up

- Audience with Nicky Morgan was very positive and enthusiastic.
- Town Centre Partnership Launch on Wednesday 16th May at the Town Hall in the Victoria Rooms.
- Proposed Chamber Events for 2007.
- Membership renewal time is approaching.

14. Date of Next Meeting

Monday May 21st 2007 at 6.00 pm – Ramada Hotel, Loughborough.