

LOUGHBOROUGH CHAMBER OF TRADE & COMMERCE
Minutes of Executive Committee meeting held on Monday 20th August 2007

In attendance

Adrian McInnes (AMc)	Vice President	William Davis
Carla MacTavish (CMc)	Secretary	Loughborough University
Vicki Brind (VB)		Carillon Windows
Alvin Bailiss (AB)		Zodiac Recruitment
David Pagett-Wright (DPW)		Moss Solicitors
Peter Sharpe (PS)		Honorary member
Paul Fileman (PF)		SPS
Stephen Foster (SF)		Rent a Washa
Jim Harkness (JH)		Travail Employment Group
Martin Shannon (MS)		Marsh and Moss
Maggie Robinson (MR)		M Powered Coaching

1. Apologies for Absence

Brian McInnes, Mike Smallman, Roy Jessop, Gareth Bowen, Karen Cunnington, Alex Reid and Robert White.

2. Minutes of last meeting and matters arising

The minutes of the last meeting 16/07/07 were accepted as a true record.

3. Action Log



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4. Correspondence

The correspondence sent to the Chamber this month included:

- Adrian McInnes: Consultation on Planning application P/07/2061/2
- Max Boden:
 - Businesses and work experience - a step-by-step guide for employers
 - Government announcement on the review of sub-national economic development and regeneration
 - Rural Development Programme for England - funding opportunity
 - S-N Review of Economic Development

All correspondence received was forwarded to the members, no comments were received. For further information please contact secretary@loughboroughchamber.co.uk

5. Sub Committees

i) Charnwood Community Safety Partnership

PS advised the partnership is currently working on a project to condense all of the smaller committees into one more viable and workable committee that will ensure work is actioned in a more effective way.

ii) CCTV

AB advised the group will be visiting Newark and Grantham in the near future to review their CCTV systems and usage policies.

iii) Fair-trade Steering Group

MS advised, he is still waiting to hear from the Fair-trade Association with a response to the renewal application made by the Chamber. MS believes there is a delay in processing due to a backlog of applications.

iv) Town Team

BMc reported, Don Wix elected as Chair for the Town Team going forward, Proposals for Vice-Chair(s) requested. Jonathan issued the final version of Town Centre Masterplan. It was agreed that clarity was needed on the role of the Town Team post publication of the Masterplan. A single topic meeting will be arranged (October) to agree Town Team role going forward. Three Planning applications were discussed, two for student accommodation, Forest Road & Devonshire House. Many of the local interest groups seemed opposed to all student accommodation in town. Some members pointed out that blanket opposition did not present the Town Team in a positive way and Loughborough is a University town thus needs suitable accommodation. Our role should be to support suitable accommodation proposals whilst opposing unsuitable. As the Town Team only meet every three months or so it was proposed that a sub group should be established to review planning applications, this could escalate any applications causing concern to the full group if felt necessary. Don took action to consider sub-group composition. BMc will communicate to Don that there should be business representation on the sub-group.

v) Local Strategic Partnership (LSP)

AMc attended the last meeting and advised members that the local area agreements were next to be worked on which will enable the project to move forward. If anyone is interested in the 'Loughborough Debate' a marketing meeting is being held on the 5th September.

vi) Loughborough Town Centre Partnership

AMc informed members that on Wednesday 22nd August the LTCP will be holding an event for local retailers discussing what the LTCP can do for retailers and how to become a member. AMc advised that during the last meeting an extensive programme for the Christmas period had been worked on. The Christmas programme will begin on the 29th November and include many events during the run up to the big day.

AMc reported a discussion had taken place regarding the joining of the LTCP and COOL who are a partnership between the Police, Charnwood Borough Council and the business community whose aim is to get rid of the persistent lifestyle criminals in the local area. This will be discussed further at the following meeting.

vii) East Midlands Airport Consultative Committee

PS advised the next meeting will take place on the 21st September 2007.

6. Items for Discussion

There were no items raised for discussion.

7. Membership

A discussion took place regarding members that had chosen not to renew their membership with the Chamber this year. It was suggested a follow up letter be sent including the Chamber benefits. To enable potential new members to see the work of the Chamber and the benefits of being a member the website needs updating. AMc to discuss with BMc.

Action AMc

Note

Website to be added as an agenda item at the next meeting.

8. Events

Events for this year will include:

July	-	Cancelled due to flooding - Race Day at Southwell
August	-	BBQ – Cancelled
12 th September	-	Cocktail Evening at the Ramada Jarvis
13 th September	-	Golf Day, Longcliffe Golf Course
17 th November	-	Presidents Dinner Dance at the Carillion Rooms
17 th December	-	Executive Christmas Dinner at the Print Rooms
TBA	-	Dinner on the Great Central Railway
TBA	-	Networking Event / New Business Event

The members discussed plans for the Cocktail evening on the 12th September. AMc asked that the invitations are sent out to members and local dignitaries this week.

AMc to email Cocktail Eve database to CMc

Action AMc

CMc to prepare invitations and accompanying letter and send out

Action CMc

Members discussed donations of prizes for the Golf Day on the 13th September. MR offered to donate a coaching session, AB, AMc and JH also offered to donate prizes.

It was agreed that the invitations for the President's Dinner Dance and the new Business Event need to be sent out to members in the near future.

MR and DPW to forward a brief description of their presentation and an itinerary to CMc

Action MR/MS

CMc to prepare invite and agenda for the two events and send out

Action CMc

If you have any comments or queries regarding the above programme please email secretary@loughboroughchamber.co.uk

Forthcoming Executive Committee meetings:

Monday 17 th September	-	Ramada Hotel (Loughborough)
Monday 15 th October	-	Ramada Hotel (Loughborough)
Monday 19 th November	-	Ramada Hotel (Loughborough)

9. Any Other Business

SF reported parking wardens around the town centre are applying inappropriate parking charges to vehicles that have been parked for less than the allotted time. AMc agreed to discuss the issue with BMc and ask BMc to highlight member's opinions to the relevant agency.

Action AMc

10. Date of Next Meeting

Monday 17 th September	-	Ramada Hotel (Loughborough)
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